

**DUAL CREDIT**

The Dual Credit program provides you with some great opportunities and significant financial savings. Through the program you can earn both high school and college credit simultaneously. Because Texas has a [**common course-numbering system**](https://www.tccns.org/), credit is easily transferred between community colleges like CTC and four-year public institutions.

There are two tracks you can follow to receive dual credit. First, there is the [**Academic Core**](https://www.ctcd.edu/sites/ctcd/assets/File/Academic%20Advising/Core2122.pdf) track which is oriented towards students whose goal is a bachelor's degree. All instructors that teach Academic Core courses have the credentials required by [**the Southern Association of Colleges and Schools Commission on Colleges**](https://sacscoc.org/) which include a master's degree with 18 graduate hours in the discipline they are teaching. The second track for dual credit is the [**Career and Technical**](https://www.ctcd.edu/locations/central-campus/student-support/advising/skills-center-counseling/) track which is designed for students who want to complete a certificate or Associate of Applied Science degree in two years or less and go directly to the work force.

Want to learn more about Dual Credit? Look over [**the CTC Dual Enrollment Participant Handbook**](https://www.ctcd.edu/sites/ctcd/assets/File/Public%20Education/Handbooks/dual-credit-participant-handbook.pdf)

#### ****Step One: Meet with your high school counselor****

* Determine if you qualify to take college courses. Review your 11th grade STAAR EOC scores, SAT, ACT or TSIA2 scores and compare them to the qualifying scores found in the [Dual Credit Handbook](https://www.ctcd.edu/sites/ctcd/assets/File/Public%20Education/Handbooks/dual-credit-participant-handbook.pdf).
* Determine which courses you would like to take that count toward a college degree plan.
* Complete and submit your Course Selection Form (usually in the spring of each year) to your high school counselor.

#### ****Step Two: Complete**** [ApplyTexas](https://www.applytexas.org/) ****Application.****

* Fill out the application completely *including the parent information section*.
  + If you are a military dependent, you may be asked to provide the required residency documents:
  + For active duty: student's military ID verification form (filled out by the CTC representative), copies of sponsor's current and 12-month-old LES and/or PCS orders to TX.
  + Parent/guardian prior service (discharge date within the past year): DD214 member 4 copy or last active-duty LES or most current W2 forms.
* Other proof of residency documents may be required. You will be notified via email.

#### ****Step Three: Request a Dual Credit Registration Packet****

* Registration Packets can be obtained via email ([Janice.Allen@ctcd.edu](mailto:Janice.Allen@ctcd.edu)) or by coming by Lampasas High School Room E131.
* Fill out completely in Blue or Black ink **ONLY**.

#### ****Step Four: Provide testing scores with the Dual Credit Registration Packet.****

#### Test scores must meet the standards set forth on page 3 of the Dual Credit Registration Packet.

#### ****Step Seven: Turn in forms into the CTC Dual Credit Representative in LHS Room E131.****

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